

Signed Agreement and Financial Summary

OCCUPANCY AGREEMENT Between LD ASST SECY FOR ADM & MGMT (1602) And GENERAL SERVICES ADMINISTRATION

AMI05263	Draft	Version:	1	Date Last Modified:	24-Jul-2014
MI1984ZZ		LMI17913			

LD ASST SECY FOR ADM & MGMT (Code 1602) will occupy 920.00 usable (1,002.00 rentable) square feet of space and 1 structured parking spaces and 0 surface parking spaces at COMERICA BUILDING (MI1984) located at 211 W FORT ST, DETROIT, MI, for a period of 43 months commencing on or about 10/01/2014.

LD ASST SECY FOR ADM & MGMT (Code 1602) will pay the General Services Administration rent in accordance with the attached page(s). The rental will be adjusted annually for operating cost and real estate taxes.

LD ASST SECY FOR ADM & MGMT (Code 1602) will pay the General Services Administration additional rent for prorated share of joint use space associated with this location, if any.

Additional/reduced services are shown on the attached Occupancy Agreement Financial Summary.

Mandatory Clauses

Promoting Efficient Spending

Promoting Efficient Spending to Support Agency Operations

In accordance with the Presidential Memorandum "Disposing of Unneeded Federal Real Estate" issued on June 10, 2010 and Office of Management and Budget Memorandum "Promoting Efficient Spending to Support Agency Operations" issued on May 11, 2012, Executive agencies shall not increase the size of their overall civilian real estate inventory and increases in an agency's total square footage must be offset by reductions elsewhere. LD ASST SECY FOR ADM & MGMT is aware of Section 3 - Real Property of the OMB memo.

Leased Specific Mandatory Clauses

Alterations by Tenant Agency

The tenant agency agrees that it will undertake no alterations to the real property governed by this OA without prior approval from PBS. Further, any alterations that might obligate PBS under a lease must be approved by the responsible PBS contracting officer.

Building Services

Building services to be provided to the tenant agency for the operating expense portion of the Rent are specified in the PBS Solicitation for Offers (SFO) that is made part of the lease contract. A copy of the lease contract is provided to the tenant agency. Additional or upgraded services beyond those identified in the SFO are provided by PBS or the lessor on a reimbursable basis. Charges for certain recurring reimbursable services may be billed on the PBS Bill. Recurring charges for overtime utilities, enhanced custodial services, mechanical O&M HVAC, mechanical O&M Other and additional guard services are eligible for billing on the PBS Bill provided the tenant agency has been designated as a "participating agency". The charges must be initiated by the tenant agency and renewed annually. The recurring RWA processing fee

will be assessed against each service billed.

Financial Terms

While this occupancy agreement (OA) addresses financial terms that cover multiple fiscal years, the parties agree that:

1) For all other types of occupancies and new occupancies prior to October 1, 2011 the tenant agency may relinquish space upon four (4) months notice. Thus, at any future time, the tenant agency's financial obligation can be reduced to four (4) months of rent, plus the unamortized balance of any tenant improvements financed through PBS, plus any rent concession not yet earned.

2) For new occupancies (new space assignments to PBS inventory) as of October 1, 2011 the tenant agency may relinquish space upon four (4) months' notice at any point after the first twelve (12) months of occupancy. Thus, after the first twelve (12) months of occupancy, the tenant agency's financial obligation can be reduced to four (4) months of Rent, plus the unamortized balance of any tenant improvements financed through PBS, plus any rent concession not yet earned.

Any free Rent or other concession given at the beginning of the occupancy term (for all occupancy types) must be allocated on a pro-rata basis over the entire OA term, and the unearned balance repaid to PBS.

The tenant's financial obligations for years beyond the current year do not mature until the later year(s) are reached. Thus, there is no requirement that the tenant agency certify that current year funds are available to defray future year obligations.

The tenant's future years obligation to pay Rent is subject to the availability of funds, but the tenant agrees to make a good faith effort to meet its obligations as they arise.

Lease Contract Rent

The underlying lease contract rent will be passed through to the tenant agency. For a non-fully serviced lease, the cost of operating services not covered by the lease will also be passed through to the tenant agency. The PBS fee in leased space, calculated at 7% of the annual lease contract cost plus the cost of separately contracted operating services, will also apply. Charges for security and GSA-installed improvements may apply as well.

Charges for operating expenses, joint use space, parking, security and real estate taxes may be adjusted on an annual basis.

Move Cost Responsibilities

At the end of this OA term, if the tenant cannot remain in the space covered by this OA, the tenant is responsible for funding the physical move to new space. In the event PBS displaces or allows another user to displace the tenant before the expiration of the OA term, PBS must fund, or require the new user to fund, the tenant's physical move, and relocation of the tenant's telecommunications equipment. PBS must also reimburse, or require the new user to reimburse, the tenant for the undepreciated value of any lump sum payments the tenant made toward tenant improvements and the Rent differential at the new location until the displaced agency has time to budget. The Rent differential is calculated on all elements of Rent except the amortized tenant improvement cost.

Obligation to Pay Rent

The Tenant agency's obligation to pay rent for the space governed by this OA commences when both of the following occur: the space is substantially complete and operationally functional. Occupancy and rent start will be coordinated with the Tenant.

1. The space is ready for occupancy of personal property, typically the substantial completion date. Substantial completion is signaled in the case of leased space by the granting of an occupancy permit by the proper authority and/or by PBS's acceptance of the space as substantially complete in accordance with the lease. "Substantially complete" and "substantial completion" mean that the work, the common and other areas of the building, and all other things necessary for the Government's access to the premises and occupancy, possession, use and enjoyment thereof, as provided in the lease, have been completed or obtained, excepting only such minor matters as do not interfere with or materially diminish such access, occupancy, possession, use or enjoyment.

PBS will offer to an authorized representative of the Tenant the opportunity to participate in a walk-through of the space prior to final acceptance of the space as substantially complete by PBS. The authorized representative of the Tenant will make himself or herself available so as to not delay the walk-through of the space. The authorized representatives of PBS and the Tenant will itemize any defects and omissions (D&Os, or "punch list") of the construction project that will need to be corrected prior to final contract payment. Provided that the D&Os are minor matters not materially diminishing use of the space, the authorized representative of PBS, acting on behalf of the Government and its Tenant, will determine substantial completion.

2. The space is operationally functional. Operationally functional means that the building systems included in this lease must function and Lessor-provided building-specific safety and security features must be operational. Related space that is necessary for a Tenant to function due to workflow adjacencies must be complete before rent commences.

For large projects that entail phased occupancy of the Tenant's space, rent will commence on the individual blocks of space when they are substantially complete and operationally functional. The blocks will be added to the Occupancy Agreement (OA) incrementally. In the case of phased occupancy with separate OAs (example, different Agency/Bureau codes), the rent start date for each OA will occur when the space associated with it is substantially complete and operationally functional.

If there is a substantial punch list for the space that would interfere with the Tenant's full access, occupancy, possession, use and enjoyment of the space, and the Tenant chooses to move in anyway, GSA will negotiate a rent discount with the Lessor while the punch list work is being completed. If after hours work is required, GSA will ensure that adequate security is provided while the contractor is in the Tenant's space.

Once the above "substantially complete" and "operationally functional" requirements have been met, rent will commence. GSA does not provide tenant agencies a grace period prior to rent commencement to accomplish the physical move into the space or to allow for the installation of personal property such as phones, furniture, computers, etc. However, rent should not start until those personal property items that have been included in the lease contract, such as telephone and data systems or audio/video systems, are operational unless the Tenant chooses to move into the space pursuant to the preceding paragraph.

Occupancy Agreement Iterations

The parties hereby agree that iterations of OAs prepared before selection of and award to a lessor, contain preliminary financial terms only. Financial terms in preliminary OAs are estimates for budgeting purposes, and are updated through additional OA versions as business terms evolve throughout the space acquisition. Accordingly, execution by the tenant agency on preliminary OAs constitutes that agency's commitment to the project, and is required prior to PBS awarding any lease contract and/or lease modification or amendment. Until lease award, the tenant agency has the right to cancel the proposed project without financial obligation.

PBS Services

The services that PBS provides to its customers may be found in the fourth edition of the Pricing Desk Guide. Unless PBS provides otherwise in writing, the cost of these services is included in PBS's rents and fees. Any service beyond those identified in the Pricing Desk Guide are provided by PBS for an additional charge.

Payment of Tenant Improvements

The tenant agency must pay for tenant improvements in excess of the allowance by RWA. The tenant agency also has the right to pay lump sum for tenant improvements below the allowance threshold. The ability to make lump sum payments below the allowance threshold is only available at assignment inception, and only for the customization component of the allowance in new space. In backfill or relet space, if the tenant can accept existing tenant improvements "as is" or with modifications, the tenant can elect to waive all or part of the general allowance. Further, once the tenant allowance is set, if the agency then wishes to make a lump sum payment for improvements which are charged against the allowance, PBS cannot accept payments below the allowance threshold by RWA.

Replacement Responsibilities

The lessor bears the responsibility for replacement and renewal of shell items. PBS will also oblige the lessor to fund cyclic paint and carpeting within the tenant's space, as provided in the lease contract.

Tenant Agency Appeal

The tenant agency can appeal to the PBS asset manager in cases in which the agency's assigned tenant improvement allowance is inadequate to provide basic functionality for the space.

Tenant Agency Move

In the event the space covered by this OA involves a tenant agency move, once a design and construction rider or schedule has been made part of a lease contract, the rider/schedule must be incorporated into this OA. Once part of this OA, the schedule/rider becomes binding upon the tenant agency as well as upon PBS. Delay in project completion caused by either a) tenant agency failure to meet the review and approval times provided in the lease rider, or b) tenant changes to project scope, will be borne by the tenant agency. As a consequence of tenant-caused delay, the lessor may decline to postpone the scheduled substantial completion date (thereby advancing Rent commencement for the space) by the duration of the tenant-caused delay, on a day to day basis; this may result in rent charges at two locations simultaneously for the tenant. Additional direct expenses caused through tenant-caused delay or changes in project scope are chargeable against the tenant allowance; in the event the tenant allowance has been exhausted, the tenant must pay the lump sum cost by RWA. In summary, the tenant is responsible for the delay claim of the affected contractor and for rent that GSA budgeted to start on the date included in the Occupancy Agreement. If partial occupancy of the building is not possible due to one agency change, that agency is liable for the other tenant's rent who are unable to occupy their space on the date contained in their Occupancy Agreement. The rent start date should be adjusted for delay of occupancy caused by the lessor failing to deliver the real property on time. The rent start date should not be adjusted for delay of occupancy caused by a contractor failing to install personal property on time with one exception. For those personal property items that have been included in the lease contract, such as telephone and data systems, or audio/video systems, and the systems are not ready, the rent start date should be adjusted. Delayed furniture delivery and installation, which is not part of the lease contract, is not reason for delaying the rent start date. In its role as tenant representative, PBS may also be the cause of delay. Expenses associated with PBS-caused delay incurred by the tenant, for such things as additional storage for furniture, re-procurement expense, or additional consulting fees, will be credited against the tenant's rent obligation to PBS for the new space. In the case of lessor-caused delay, if there is a liquidated damages clause in the lease, PBS will pursue the lessor for the value of the damages. In the case of excusable delay (e.g., force majeure or any other delay the cause of which is beyond the reasonable control of either PBS or the tenant agency), neither PBS nor the tenant agency may pursue the other for the consequences of the delay.

Other Mandatory Clauses

Security Services

Beginning in FY 2005, payment for FPS provided Basic and Building Specific Operating Security will be made to the Federal Protective Service (FPS), Department of Homeland Security (DHS) and will be separate from rental payments to GSA (OMB Object Class 23.1). Charges for FPS provided security are determined by, and may be obtained from, FPS.

Optional Clauses

Ad Hoc Clauses

OA# AMI05263 - Block I

Per the lease contract, OA# AMI05263 will be referred to as Block I.

I agree to the initial terms with the understanding modifications will be made over time.

Approved (b) (6)	Approved Digitally signed by JARED DAVIS
Agency Representative	CS Representative DN: c=US, o=U.S. Government, ou=General Services Administration, cn=JARED DAVIS, 0.9.2342.19200300.100.1.1=47001000179477
Title	Title Date
Date 8/29/14	Date 2014.07.24 08:47:44 -05'00'

New Space Assignment for ASAM Effective

10/01/2014

AMI05263

1602

OA Start Date:

OA End Date:

Draft

LD ASST SECY FOR ADM &

MGMT

MI1984ZZ

01-Oct-2014

11-May-2018

Version: 1

Page: 1 of 4

Date Last Modified: 24-Jul-2014

LMI17913

Fiscal Year: 2015

Period: 01-Oct-2014 to 30-Sep-2015

	Charge Basis	Annual Charge	Annual Rate
1. Shell Rental Rate			
a. General		1,002	
3. Operating Costs ##		1,002	
4. Real Estate Taxes ###		1,002	
A. Market Rent SubTotal		1,002	
9. Parking			
a. Structured (number of spaces)		1	
11. PBS Fee		1,002	
B. Agency Rent SubTotal		1,002	
C. Joint Use SubTotal			
D. Total Annual Rent (A+B+C)		1,002	
14. Billing Adjustments & Corrections			
a. Current Year			
Tax Escalation			
E. Adjustments SubTotal			
F. Total Rent Bill(D+E)			
G. Total Antenna Bill			
H. Total Reimbursable Services Bill			
I. Total PBS Bill (F+G+H)			\$26,611.55
J. LUMP SUM ITEMS			
## Operating Cost Escalation Applies	Customization Tier	2	
### Real Estate Tax Escalation Applies	Amortization Terms (in months)	43	
	PBS Fee is	(b) (4)	

Note: ANSI Rentable of 1,002 is 920 Assigned Usable Space PLUS 82 Common Space. R/U Factor is 1.089130435

New Space Assignment for ASAM Effective
10/01/2014
AMI05263
1602

Draft
LD ASST SECY FOR ADM &
MGMT
MI1984ZZ
01-Oct-2014
11-May-2018

Page: 2 of 4
Version: 1 Date Last Modified: 24-Jul-2014
LMI17913
Fiscal Year: 2016
Period: 01-Oct-2015 to 30-Sep-2016

	Charge Basis	Annual Charge	Annual Rate
1. Shell Rental Rate			
a. General		1,002	
3. Operating Costs ##		1,002	
4. Real Estate Taxes ###		1,002	
A. Market Rent SubTotal		1,002	
9. Parking			
a. Structured (number of spaces)		1	
11. PBS Fee		1,002	
B. Agency Rent SubTotal		1,002	
C. Joint Use SubTotal			
D. Total Annual Rent (A+B+C)		1,002	
14. Billing Adjustments & Corrections			
a. Current Year			
Tax Escalation			
E. Adjustments SubTotal			
F. Total Rent Bill(D+E)			
G. Total Antenna Bill			
H. Total Reimbursable Services Bill			
I. Total PBS Bill (F+G+H)		\$26,903.55	
## Operating Cost Escalation Applies	Customization Tier		2
### Real Estate Tax Escalation Applies	Amortization Terms (in months)		43
	PBS Fee is		(b) (4)

Note: ANSI Rentable of 1,002 is 920 Assigned Usable Space PLUS 82 Common Space. R/U Factor is 1.089130435

New Space Assignment for ASAM Effective
10/01/2014
AMI05263
1602

Draft
LD ASST SECY FOR ADM &
MGMT
MI1984ZZ
01-Oct-2014
11-May-2018

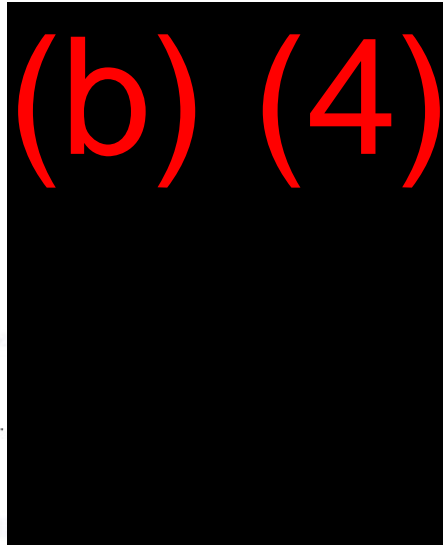
Version: 1
LMI17913

Page: 3 of 4
Date Last Modified: 24-Jul-2014

OA Start Date:
OA End Date:

Fiscal Year: 2017
Period: 01-Oct-2016 to 30-Sep-2017

	Charge Basis	Annual Charge	Annual Rate
1.	Shell Rental Rate		
a.	General	1,002	
3.	Operating Costs ##	1,002	
4.	Real Estate Taxes ###	1,002	
A.	Market Rent SubTotal	1,002	
9.	Parking		
a.	Structured (number of spaces)	1	
11.	PBS Fee	1,002	
B.	Agency Rent SubTotal	1,002	
C.	Joint Use SubTotal		
D.	Total Annual Rent (A+B+C)	1,002	
14.	Billing Adjustments & Corrections		
a.	Current Year		
	Tax Escalation		
E.	Adjustments SubTotal		
F.	Total Rent Bill(D+E)		
G.	Total Antenna Bill		
H.	Total Reimbursable Services Bill		
I.	Total PBS Bill (F+G+H)		



\$27,204.32

##	Operating Cost Escalation Applies	Customization Tier	2
###	Real Estate Tax Escalation Applies	Amortization Terms (in months)	43
		PBS Fee is	(b) (4)

Note: ANSI Rentable of 1,002 is 920 Assigned Usable Space PLUS 82 Common Space. R/U Factor is 1.089130435

New Space Assignment for ASAM Effective
10/01/2014
AMI05263
1602

Draft
LD ASST SECY FOR ADM &
MGMT
MI1984ZZ
01-Oct-2014
11-May-2018

Page: 4 of 4
Version: 1 Date Last Modified: 24-Jul-2014

OA Start Date:
OA End Date:

LMI17913
Fiscal Year: 2018 Partial
Period: 01-Oct-2017 to 11-May-2018

	Charge Basis	Period Charge	Annual Rate
1. Shell Rental Rate			
a. General		1,002	
3. Operating Costs ##		1,002	
4. Real Estate Taxes ###		1,002	
A. Market Rent SubTotal		1,002	
9. Parking			
a. Structured (number of spaces)		1	
11. PBS Fee		1,002	
B. Agency Rent SubTotal		1,002	
C. Joint Use SubTotal			
D. Total Annual Rent (A+B+C)		1,002	
E. Adjustments SubTotal			
F. Total Rent Bill(D+E)			
G. Total Antenna Bill			
H. Total Reimbursable Services Bill			
I. Total PBS Bill (F+G+H)			
		\$15,838.91	
## Operating Cost Escalation Applies	Customization Tier		2
### Real Estate Tax Escalation Applies	Amortization Terms (in months)		43
	PBS Fee is		(b) (4)

Note: ANSI Rentable of 1,002 is 920 Assigned Usable Space PLUS 82 Common Space. R/U Factor is 1.089130435

Signed Agreement and Financial Summary

OCCUPANCY AGREEMENT

Between

LD EMPLOYEE BENEFITS SECURITY ADMINISTRATION (1605)

And

GENERAL SERVICES ADMINISTRATION

AMIO4605	Draft	Version:	4	Date Last Modified:	05-Oct-2009
MI1984	MI0088446	LMI17913		Rent increase and billing adjustment	

LD EMPLOYEE BENEFITS SECURITY ADMINISTRATION (Code 1605) will occupy 2,564.00 usable (2,791.61 rentable) square feet of space and 2 structured parking spaces and 0 surface parking spaces at COMERICA BUILDING (MI1984) located at 211 WEST FORT ST, DETROIT, MI, for a period of 103 months commencing on or about 10/01/2009.

LD EMPLOYEE BENEFITS SECURITY ADMINISTRATION (Code 1605) will pay the General Services Administration rent in accordance with the attached page(s). The rental will be adjusted annually for operating cost and real estate taxes.

LD EMPLOYEE BENEFITS SECURITY ADMINISTRATION (Code 1605) will pay the General Services Administration additional rent for prorated share of joint use space associated with this location, if any.

Additional/reduced services are shown on the attached Occupancy Agreement Financial Summary.

Mandatory Clauses

Leased Specific Mandatory Clauses

Alterations by Tenant Agency

The tenant agency agrees that it will undertake no alterations to the real property governed by this OA without prior approval from PBS. Further, any alterations that might obligate PBS under a lease must be approved by the responsible PBS contracting officer.

Building Services

Building services to be provided to the tenant agency for the operating expense portion of the Rent are specified in the PBS Solicitation for Offers (SFO) that is made part of the lease contract. A copy of the lease contract is provided to the tenant agency. Additional or upgraded services beyond those identified in the SFO are provided by PBS or the lessor on a reimbursable basis. Charges for certain recurring reimbursable services may be billed on the PBS Bill. Recurring charges for overtime utilities, enhanced custodial services, mechanical O&M HVAC, mechanical O&M Other and additional guard services are eligible for billing on the PBS Bill provided the tenant agency has been designated as a "participating agency". The charges must be initiated by the tenant agency and renewed annually. The recurring RWA processing fee will be assessed against each service billed.

Financial Terms

While this occupancy agreement (OA) addresses financial terms that cover multiple fiscal years, the parties agree that: The tenant agency may relinquish space upon four (4) months' notice. Thus, at any future time, the tenant agency's financial obligation can be reduced to four (4) months of Rent, plus the unamortized balance of any tenant improvements financed through PBS, plus any rent concession not yet earned. Any free Rent or other concession given at the beginning of the occupancy term must be allocated on a pro-rata basis over the entire OA term, and the unearned balance repaid to PBS.

The tenant's financial obligations for years beyond the current year do not mature until the later year(s) are reached. Thus, there is no requirement that the tenant agency certify that current year funds are available to defray future year obligations.

The tenant's future years obligation to pay Rent is subject to the availability of funds, but the tenant agrees to make a good faith effort to meet its obligations as they arise.

Lease Contract Rent

The underlying lease contract rent will be passed through to the tenant agency. For a non-fully serviced lease, the cost of operating services not covered by the lease will also be passed through to the tenant agency. The PBS fee in leased space, calculated at 7% of the annual lease contract cost plus the cost of separately contracted operating services, will also apply. Charges for security and GSA-installed improvements may apply as well.

Charges for operating expenses, joint use space, parking, security and real estate taxes may be adjusted on an annual basis.

Move Cost Responsibilities

At the end of this OA term, if the tenant cannot remain in the space covered by this OA, the tenant is responsible for funding the physical move to new space. In the event PBS displaces or allows another user to displace the tenant before the expiration of the OA term, PBS must fund, or require the new user to fund, the tenant's physical move, and relocation of the tenant's telecommunications equipment. PBS must also reimburse, or require the new user to reimburse, the tenant for the undepreciated value of any lump sum payments the tenant made toward tenant improvements and the Rent differential at the new location until the displaced agency has time to budget. The Rent differential is calculated on all elements of Rent except the amortized tenant improvement cost.

Obligation to Pay Rent

The Tenant agency's obligation to pay rent for the space governed by this OA commences when both of the following occur: the space is substantially complete and operationally functional. Occupancy and rent start will be coordinated with the Tenant.

1. The space is ready for occupancy of personal property, typically the substantial completion date. Substantial completion is signaled in the case of leased space by the granting of an occupancy permit by the proper authority and/or by PBS's acceptance of the space as substantially complete in accordance with the lease. "Substantially complete" and "substantial completion" mean that the work, the common and other areas of the building, and all other things necessary for the Government's access to the premises and occupancy, possession, use and enjoyment thereof, as provided in the lease, have been completed or obtained, excepting only such minor matters as do not interfere with or materially diminish such access, occupancy, possession, use or enjoyment.

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operational. Related space that is necessary for a Tenant to function due to workflow adjacencies must be complete before rent commences.

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Occupancy Agreement Iterations

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PBS Services

The services that PBS provides to its customers may be found in the March 2002 edition of the Pricing Desk Guide. Unless PBS provides otherwise in writing, the cost of these services is included in PBS's rents and fees. Any service beyond those identified in the Pricing Desk Guide are provided by PBS for an additional charge.

Payment of Tenant Improvements

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Replacement Responsibilities

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Tenant Agency Move

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Other Mandatory Clauses

Security Services

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Optional Clauses

Ad Hoc Clauses

Broker Commission Credit

(b) (4)

Parking Rate

Parking Rate associated with lease is \$185.00 per month per space or \$2220.00 per annum. Parking reflected as a separate rate for lease purposes.

New Remarks

Updated to reflect rent increase in SLA #3 and SLA #4 effective 8/12/09 to 5/11/18.

I agree to the initial terms with the understanding modifications will be made over time.

Approved	Approved
Agency Rep (b) (6)	GSA Rep (b) (6)
Title <i>MS</i>	Title <i>Contracting Officer</i>
Date <i>10/06/09</i>	Date <i>10/6/09</i>

Per SLA #3 & #4 rent increase &
rent bill adjustment.

AM104605

1605

MI0088446

OA Start Date:

OA End Date:

Draft

LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984

01-Oct-2009

11-May-2018

Version: 4

Page:

1 of 10

Date Last Modified:

05-Oct-2009

LMI17913

Other Rent increase and billing
adjustment

Fiscal Year:

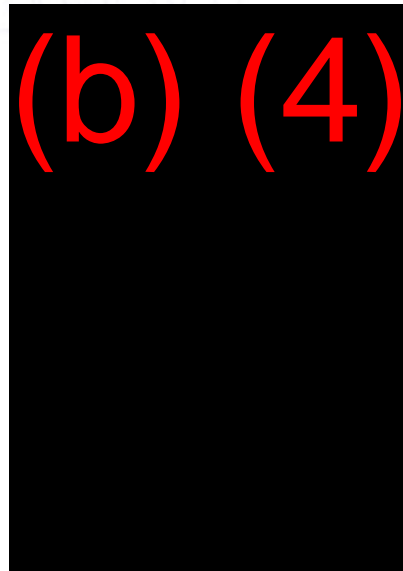
2010

Period: 01-Oct-2009 to

30-Sep-2010

Charge Basis Annual Charge Rate per Sq.Ft/Space

1.	Shell Rental Rate	
a.	General	2,792
3.	Operating Costs ##	2,792
4.	Real Estate Taxes ###	2,792
A.	Market Rent SubTotal	2,792
9.	Parking	
a.	Structured (number of spaces)	2
11.	PBS Fee	2,792
B.	Agency Rent SubTotal	2,792
C.	Joint Use SubTotal	
D.	Total Annual Rent (A+B+C)	2,792
14.	Billing Adjustments & Corrections	
a.	Current Year	
	144353 STAR Base Rent Update	
	Tax Escalation	
E.	Adjustments SubTotal	
F.	Total Rent Bill(D+E)	
G.	Total Antenna Bill	
H.	Total Reimbursable Services Bill	
I.	Total PBS Bill (F+G+H)	
J.	LUMP SUM ITEMS	



\$49,303

Operating Cost Escalation Applies
Real Estate Tax Escalation Applies

Customization Tier
Amortization Terms (in months)
PBS Fee is

2
60

(b) (4)

Per SLA #3 & #4 rent increase &
rent bill adjustment.

AM104605

1605

MI0088446

OA Start Date:

OA End Date:

Draft

LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984

01-Oct-2009

11-May-2018

Version: 4

LMI17913

Page:

2 of 10

Date Last Modified:

05-Oct-2009

Other Rent increase and billing
adjustment

Fiscal Year:

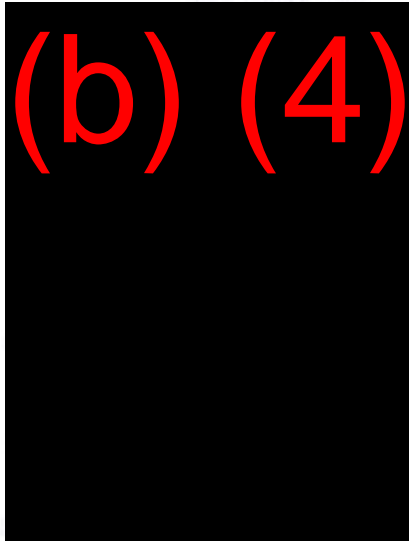
2011

Period: 01-Oct-2010 to

30-Sep-2011

Charge Basis Annual Charge Rate per Sq.Ft/Space

1.	Shell Rental Rate	
a.	General	2,792
3.	Operating Costs ##	2,792
4.	Real Estate Taxes ###	2,792
A.	Market Rent SubTotal	2,792
9.	Parking	
a.	Structured (number of spaces)	2
11.	PBS Fee	2,792
B.	Agency Rent SubTotal	2,792
C.	Joint Use SubTotal	
D.	Total Annual Rent (A+B+C)	2,792
14.	Billing Adjustments & Corrections	
a.	Current Year	
	Tax Escalation	
E.	Adjustments SubTotal	
F.	Total Rent Bill(D+E)	
G.	Total Antenna Bill	
H.	Total Reimbursable Services Bill	
I.	Total PBS Bill (F+G+H)	



\$48,821

Operating Cost Escalation Applies
Real Estate Tax Escalation Applies

Customization Tier

2

Amortization Terms (in months)

60

PBS Fee is

(b) (4)

Per SLA #3 & #4 rent increase &
rent bill adjustment.
AM104605

1605

MI0088446

OA Start Date:
OA End Date:

Draft
LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984
01-Oct-2009
11-May-2018

Version: 4

Page: 3 of 10
Date Last Modified: 05-Oct-2009

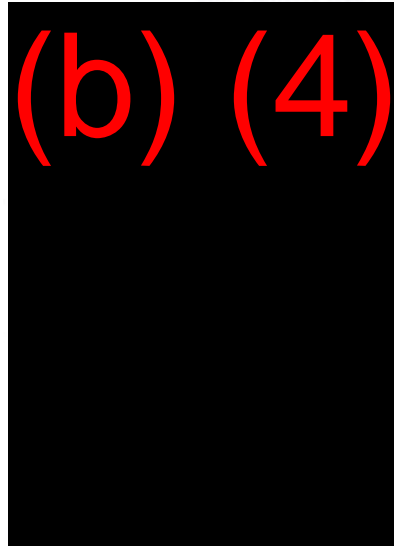
LMI17913

Other Rent increase and billing
adjustment

Fiscal Year: 2012
Period: 01-Oct-2011 to 30-Sep-2012

Charge Basis Annual Charge Rate per Sq.Ft/Space

1.	Shell Rental Rate	
a.	General	2,792
3.	Operating Costs ##	2,792
4.	Real Estate Taxes ###	2,792
A.	Market Rent SubTotal	2,792
9.	Parking	
a.	Structured (number of spaces)	2
11.	PBS Fee	2,792
B.	Agency Rent SubTotal	2,792
C.	Joint Use SubTotal	
D.	Total Annual Rent (A+B+C)	2,792
14.	Billing Adjustments & Corrections	
a.	Current Year	
	Tax Escalation	
E.	Adjustments SubTotal	
F.	Total Rent Bill(D+E)	
G.	Total Antenna Bill	
H.	Total Reimbursable Services Bill	
I.	Total PBS Bill (F+G+H)	



\$49,617

Operating Cost Escalation Applies
Real Estate Tax Escalation Applies

Customization Tier 2
Amortization Terms (in months) 60
PBS Fee is (b) (4)

OA # (AM104605) OA Status (Draft) Version (4) Loc Code (MI1984)

Per SLA #3 & #4 rent increase &
rent bill adjustment.

AM104605

1605

MI0088446

OA Start Date:

OA End Date:

Draft

LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984

01-Oct-2009

11-May-2018

Version: 4

LMI17913

Page:

4 of 10

Date Last Modified:

05-Oct-2009

Other Rent increase and billing
adjustment

Fiscal Year:

2013 Partial

Period: 01-Oct-2012 to

30-Apr-2013

Charge Basis Annual Charge Rate per Sq.Ft/Space

1.	Shell Rental Rate	
a.	General	2,792
3.	Operating Costs ##	2,792
4.	Real Estate Taxes ###	2,792
A.	Market Rent SubTotal	2,792
9.	Parking	
a.	Structured (number of spaces)	2
11.	PBS Fee	2,792
B.	Agency Rent SubTotal	2,792
C.	Joint Use SubTotal	
D.	Total Annual Rent (A+B+C)	2,792
E.	Adjustments SubTotal	
F.	Total Rent Bill(D+E)	
G.	Total Antenna Bill	
H.	Total Reimbursable Services Bill	
I.	Total PBS Bill (F+G+H)	

(b) (4)

\$28,733

Operating Cost Escalation Applies
Real Estate Tax Escalation Applies

Customization Tier 2
Amortization Terms (in months) 60
PBS Fee is (b) (4)

Per SLA #3 & #4 rent increase &
rent bill adjustment.

AMI04605

1605

MI0088446

OA Start Date:

OA End Date:

Draft

LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984

01-Oct-2009

11-May-2018

Version: 4

Page:

5 of 10

Date Last Modified:

05-Oct-2009

LMI17913

Other Rent increase and billing
adjustment

Fiscal Year:

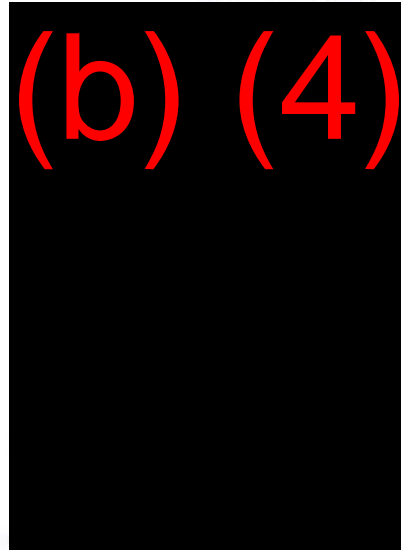
2013 Partial

Period: 01-May-2013 to

30-Sep-2013

Charge Basis Annual Charge Rate per Sq.Ft/Space

1.	Shell Rental Rate	
a.	General	2,792
3.	Operating Costs ##	2,792
4.	Real Estate Taxes ###	2,792
A.	Market Rent SubTotal	2,792
9.	Parking	
a.	Structured (number of spaces)	2
11.	PBS Fee	2,792
B.	Agency Rent SubTotal	2,792
C.	Joint Use SubTotal	
D.	Total Annual Rent (A+B+C)	2,792
14.	Billing Adjustments & Corrections	
a.	Current Year	
	Tax Escalation	
E.	Adjustments SubTotal	
F.	Total Rent Bill(D+E)	
G.	Total Antenna Bill	
H.	Total Reimbursable Services Bill	
I.	Total PBS Bill (F+G+H)	



\$31,233

Operating Cost Escalation Applies
Real Estate Tax Escalation Applies

Customization Tier
Amortization Terms (in months)
PBS Fee is

2

60

(b) (4)

Per SLA #3 & #4 rent increase &
rent bill adjustment.

AMI04605

1605

MI0088446

OA Start Date:

OA End Date:

Draft

LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984

01-Oct-2009

11-May-2018

Version: 4

LMI17913

Page:

6 of 10

Date Last Modified:

05-Oct-2009

Other Rent increase and billing
adjustment

Fiscal Year:

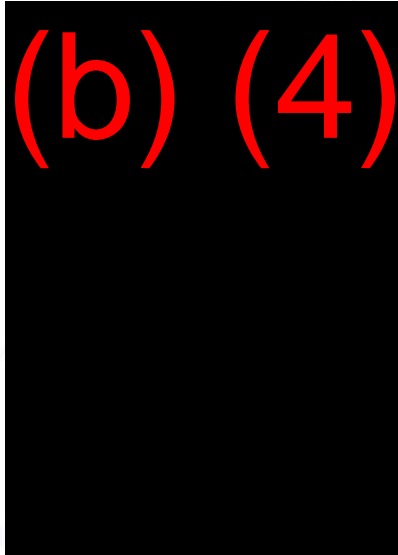
2014

Period: 01-Oct-2013 to

30-Sep-2014

Charge Basis Annual Charge Rate per Sq.Ft/Space

1.	Shell Rental Rate	
a.	General	2,792
3.	Operating Costs ##	2,792
4.	Real Estate Taxes ###	2,792
A.	Market Rent SubTotal	2,792
9.	Parking	
a.	Structured (number of spaces)	2
11.	PBS Fee	2,792
B.	Agency Rent SubTotal	2,792
C.	Joint Use SubTotal	
D.	Total Annual Rent (A+B+C)	2,792
14.	Billing Adjustments & Corrections	
a.	Current Year	
	Tax Escalation	
E.	Adjustments SubTotal	
F.	Total Rent Bill(D+E)	
G.	Total Antenna Bill	
H.	Total Reimbursable Services Bill	
I.	Total PBS Bill (F+G+H)	



\$74,150

Operating Cost Escalation Applies
Real Estate Tax Escalation Applies

Customization Tier 2
Amortization Terms (in months) 60
PBS Fee is (b) (4)

Per SLA #3 & #4 rent increase &
rent bill adjustment.

AMI04605

1605

MI0088446

OA Start Date:

OA End Date:

Draft

LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984

01-Oct-2009

11-May-2018

Version: 4

Page:

7 of 10

Date Last Modified:

05-Oct-2009

LMI17913

Other Rent increase and billing
adjustment

Fiscal Year:

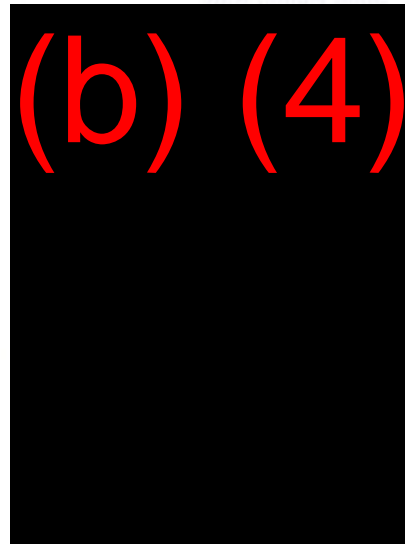
2015

Period: 01-Oct-2014 to

30-Sep-2015

Charge Basis Annual Charge Rate per Sq.Ft/Space

1.	Shell Rental Rate	
a.	General	2,792
3.	Operating Costs ##	2,792
4.	Real Estate Taxes ###	2,792
A.	Market Rent SubTotal	2,792
9.	Parking	
a.	Structured (number of spaces)	2
11.	PBS Fee	2,792
B.	Agency Rent SubTotal	2,792
C.	Joint Use SubTotal	
D.	Total Annual Rent (A+B+C)	2,792
14.	Billing Adjustments & Corrections	
a.	Current Year	
	Tax Escalation	
E.	Adjustments SubTotal	
F.	Total Rent Bill(D+E)	
G.	Total Antenna Bill	
H.	Total Reimbursable Services Bill	
I.	Total PBS Bill (F+G+H)	



\$75,020

Operating Cost Escalation Applies
Real Estate Tax Escalation Applies

Customization Tier
Amortization Terms (in months)
PBS Fee is

2

60

(b) (4)

Per SLA #3 & #4 rent increase &
rent bill adjustment.
AMI04605

1605

MI0088446

OA Start Date:

OA End Date:

Draft

LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984

01-Oct-2009

11-May-2018

Version: 4

LMI17913

Page:

8 of 10

Date Last Modified:

05-Oct-2009

Other Rent increase and billing
adjustment

Fiscal Year:

2016

Period: 01-Oct-2015 to

30-Sep-2016

	Charge Basis	Annual Charge	Rate per Sq.Ft/Space
1. Shell Rental Rate			
a. General		2,792	
3. Operating Costs ##		2,792	
4. Real Estate Taxes ###		2,792	
A. Market Rent SubTotal		2,792	
9. Parking			
a. Structured (number of spaces)		2	
11. PBS Fee		2,792	
B. Agency Rent SubTotal		2,792	
C. Joint Use SubTotal			
D. Total Annual Rent (A+B+C)		2,792	
14. Billing Adjustments & Corrections			
a. Current Year			
Tax Escalation			
E. Adjustments SubTotal			
F. Total Rent Bill(D+E)			
G. Total Antenna Bill			
H. Total Reimbursable Services Bill			
I. Total PBS Bill (F+G+H)		\$75,916	
## Operating Cost Escalation Applies	Customization Tier	2	
### Real Estate Tax Escalation Applies	Amortization Terms (in months)	60	
	PBS Fee is	(b) (4)	

Per SLA #3 & #4 rent increase &
rent bill adjustment.

AM104605

1605

MI0088446

OA Start Date:

OA End Date:

Draft

LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984

01-Oct-2009

11-May-2018

Version: 4

LMI17913

Other Rent increase and billing
adjustment

Fiscal Year:

Period: 01-Oct-2016 to

Page: 9 of 10

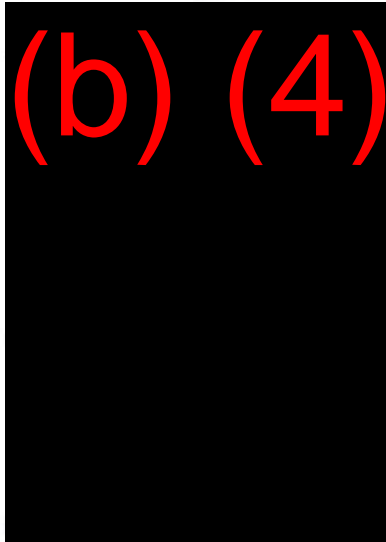
Date Last Modified: 05-Oct-2009

2017

30-Sep-2017

Charge Basis Annual Charge Rate per Sq.Ft/Space

1.	Shell Rental Rate	
a.	General	2,792
3.	Operating Costs ##	2,792
4.	Real Estate Taxes ###	2,792
A.	Market Rent SubTotal	2,792
9.	Parking	
a.	Structured (number of spaces)	2
11.	PBS Fee	2,792
B.	Agency Rent SubTotal	2,792
C.	Joint Use SubTotal	
D.	Total Annual Rent (A+B+C)	2,792
14.	Billing Adjustments & Corrections	
a.	Current Year	
	Tax Escalation	
E.	Adjustments SubTotal	
F.	Total Rent Bill(D+E)	
G.	Total Antenna Bill	
H.	Total Reimbursable Services Bill	
I.	Total PBS Bill (F+G+H)	



\$76,838

Operating Cost Escalation Applies
Real Estate Tax Escalation Applies

Customization Tier
Amortization Terms (in months)
PBS Fee is

2

60

(b) (4)

Per SLA #3 & #4 rent increase &
rent bill adjustment.

AMI04605

1605

MI0088446

OA Start Date:

OA End Date:

Draft

LD EMPLOYEE BENEFITS SECURITY
ADMINISTRATION

MI1984

01-Oct-2009

11-May-2018

Version: 4

Page:

10 of 10

Date Last Modified:

05-Oct-2009

LMI17913

Other Rent increase and billing
adjustment

Fiscal Year:

2018 Partial

Period: 01-Oct-2017 to

11-May-2018

Charge Basis Annual Charge Rate per Sq.Ft/Space

1.	Shell Rental Rate	
a.	General	2,792
3.	Operating Costs ##	2,792
4.	Real Estate Taxes ###	2,792
A.	Market Rent SubTotal	2,792
9.	Parking	
a.	Structured (number of spaces)	2
11.	PBS Fee	2,792
B.	Agency Rent SubTotal	2,792
C.	Joint Use SubTotal	
D.	Total Annual Rent (A+B+C)	2,792
E.	Adjustments SubTotal	
F.	Total Rent Bill(D+E)	
G.	Total Antenna Bill	
H.	Total Reimbursable Services Bill	
I.	Total PBS Bill (F+G+H)	

(b) (4)

\$44,044

Operating Cost Escalation Applies
Real Estate Tax Escalation Applies

Customization Tier

2

Amortization Terms (in months)

60

PBS Fee is

(b) (4)

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE LEASE AMENDMENT	LEASE AMENDMENT No-15 TO LEASE NO. GS-05B-17913
ADDRESS OF PREMISES 211 West Fort Street Building 211 West Fort Street Detroit, MI 48226-3269	

THIS AGREEMENT, made and entered into this date by and between 211 Fort Washington Associates, LLC

whose address is: 211 West Fort Street, Suite 1616
Detroit, MI 48226-3269

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease. Lease Amendment No. 15 issued to clarify the tenant space assignment for "Block H" of the lease.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective November 1, 2014 as follows:

Use of the GSA Form 276 Supplemental Lease Agreement has been discontinued. All References in the lease to "GSA Form 276" or Supplemental Lease Agreement" Shall now hereby construed to mean "Lease Amendment".

Rent Table Continued On Next Page

This Lease Amendment contains 2 pages.

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

FOR THE LESSOR: 211 FORT WASHINGTON ASSOCIATES, LLC

FOR THE GOVERNMENT:

Signature: (b) (6)
Name: Katherine Minskoff
Title: President
Entity Name: 211 Manager Corp
Date: 11/13/2014

Signature: (b) (6)
Name: Tina L. W. W.
Title: Lease Contracting Officer
GSA, Public Buildings Service, EPK5
Date: 11-25-14

THE LESSOR BY:

Signature: (b) (6)
Name: Alan Minskoff
Date: 11/13/2014

Signature: _____
Name: _____
Title: _____
Date: _____

1. Effective November 1, 2014 the Lease Rental Shall be As Follows:

Rental Rates in Annual Dollars									
Block	Agency	USF	RSF	Struct Parking	Struct Parking Rental	Shell Rent	Real Estate Taxes	Operating	Total
A	USMS	900	980	2	(b) (4)	(4)			\$ 26,450.84
B	BLS	2,133	2,322	0					\$ 52,152.20
C	WHD	4,735	5,155	5					\$ 126,881.49
D	OIG	1,866	2,032	4					\$ 54,518.79
E	BAT	1,301	1,416	2					\$ 36,243.41
F	OLMS	2,671	2,908	3					\$ 71,973.78
G	OFCCP	3,426	3,730	2					\$ 90,435.93
H	CD-ITA	2,564	2,792	2					\$ 64,928.42
I	ASAM	920	1,002	1					\$ 24,724.96
Total		20,516	22,337	21	\$ 46,620.00	\$ 299,138.24	\$46,014.22	\$ 156,537.36	\$ 548,309.82

Rental Rates per Parking Space & Per Square Foot									
Block	Agency	USF	RSF	Struct Parking	Struct Parking Rate per Space	Shell Rent	Real Estate Taxes	Operating	Total Rate per Sq Foot (Parking Separate)
A	USMS	900	980	2	(b) (4)	(4)			\$ 22.46
B	BLS	2,133	2,322	0					\$ 22.46
C	WHD	4,735	5,155	5					\$ 22.46
D	OIG	1,866	2,032	4					\$ 22.46
E	BAT	1,301	1,416	2					\$ 22.46
F	OLMS	2,671	2,908	3					\$ 22.46
G	OFCCP	3,426	3,730	2					\$ 22.46
H	CD-ITA	2,564	2,792	2					\$ 22.46
I	ASAM	920	1,002	1					\$ 22.46
Total		20,516	22,337	21					

*** Effective 11/01/2014, the space and 1 structured parking space previously occupied by the Employee Benefits Security Administration, "Block H", will be occupied by the International Trade Administration (ITA). ITA will also be picking up 1 structured parking space from OFCCP under "Block G". This will reduce OFCCP's parking assignment from 3 structured spaces to 2 structured spaces and will make ITA's total parking assignment 2 structured parking spaces. This backfill and parking swap will not affect the annual rental paid to the Lessor or increase the square footage or parking under the lease.

INITIALS:

RM
LESSOR

&

TC
GOVT

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE LEASE AMENDMENT	LEASE AMENDMENT No-16 TO LEASE NO. GS-05B-17913
ADDRESS OF PREMISES 211 West Fort Street Building 211 West Fort Street Detroit, MI 48226-3269	

THIS AGREEMENT, made and entered into this date by and between 211 Fort Washington Associates, LLC

whose address is: 211 West Fort Street, Suite 1616
Detroit, MI 48226-3269

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease. Lease Amendment No. 16 issued to reflect the release of 1 Structured Parking Space under the space assignment for "Block G" of the lease. This will result in a decrease in the total annual rental of \$2,200.00.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective February 10, ~~2014~~ as follows:

2015 (Tm)

Use of the GSA Form 276 Supplemental Lease Agreement has been discontinued. All References in the lease to "GSA Form 276" or Supplemental Lease Agreement" Shall now hereby construed to mean "Lease Amendment".

Rent Table Continued On Next Page

This Lease Amendment contains 2 pages.

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

FOR THE LESSOR: 211 FORT WASHINGTON
ASSOCIATES, LLC

FOR THE GOVERNMENT:

Signature: (b) (6)
Name: Houanne Minskoff
Title: President
Entity Name: 211 Manager LLC
Date: 11/13/2014

Signature: (b) (6)
Name: Tina Church
Title: Lease Contracting Officer
GSA, Public Buildings Service, SICS
Date: 11-25-14

THE LESSOR BY:

Signature: (b) (6)
Name: Alan Minskoff
Date: 11/13/2014

Signature: _____
Name: _____
Title: _____
Date: _____

2015 (FM)

1. Effective February 10, 2014 the Lease Rental Shall be As Follows:

Rental Rates in Annual Dollars									
Block	Agency	USF	RSF	Struct Parking	Struct Parking Rental	Shell Rent	Real Estate Taxes	Operating	Total
A	USMS	900	980	2	(b) (4)				\$ 26,450.84
B	BLS	2,133	2,322	0					\$ 52,152.20
C	WHD	4,735	5,155	5					\$ 126,881.49
D	OIG	1,866	2,032	4					\$ 54,518.79
E	BAT	1,301	1,416	2					\$ 36,243.41
F	OLMS	2,671	2,908	3					\$ 71,973.78
G	OFCCP	3,426	3,730	1					\$ 88,235.93
H	CD-ITA	2,564	2,792	2					\$ 64,928.42
I	ASAM	920	1,002	1					\$ 24,724.96
Total		20,516	22,337	20	\$ 44,400.00	\$ 299,138.24	\$46,014.22	\$ 156,537.36	\$ 546,089.82
Rental Rates per Parking Space & Per Square Foot									
Block	Agency	USF	RSF	Struct Parking	Struct Parking Rate per Space	Shell Rent	Real Estate Taxes	Operating	Total Rate per Sq Foot (Parking Separate)
A	USMS	900	980	2	(b) (4)				\$ 22.46
B	BLS	2,133	2,322	0					\$ 22.46
C	WHD	4,735	5,155	5					\$ 22.46
D	OIG	1,866	2,032	4					\$ 22.46
E	BAT	1,301	1,416	2					\$ 22.46
F	OLMS	2,671	2,908	3					\$ 22.46
G	OFCCP	3,426	3,730	1					\$ 22.46
H	CD-ITA	2,564	2,792	2					\$ 22.46
I	ASAM	920	1,002	1					\$ 22.46
Total		20,516	22,337	20					

INITIALS:

RM
LESSOR

&

K
GOV'T

PUBLIC BUILDINGS SERVICE
INSPECTION REPORT ON WORK UNDER CONTRACT

1. D&C WORK ORDER NO.

2. LOCATION (Street, city, and State)

211 W. Fort Street, Suite 1310; Detroit, MI 48226

3. BUILDING

MI1984ZZ

4. CONTRACTOR'S NAME AND ADDRESS

211 Fort Washington Assoc.

211 W. Fort Street, Suite 1604, Detroit, MI 48226

6. CONTRACT FOR

☒ ALTERATIONS

☐ NEW CONSTRUCTION

7. PROJECT NO.

12. CONTRACT PRICE TO DATE

\$

13. LIQUIDATED
DAMAGES PER DAY

15. PERCENTAGE OF COMPLETION

b. NORMAL

\$

16. A-E FIRM

17. CONSTRUCTION ENGINEER

18. GSA ENGINEER MAKING INSPECTION

Patrick Russell

19. TYPE OF INSPECTION

☐ PROGRESS ☒ FINAL ☐ POST
FINAL

20. DATE OF LAST
INSPECTION

21. DATE OF THIS
INSPECTION

10/16/2014

22. ADDITIONAL INSPECTIONS
RECOMMENDED

☐ YES ☒ NO

23. PAYMENT RECOMMENDED

\$ OR %

24. STATE BELOW GENERAL CONDITION OF THE WORK; SUFFICIENCY OF LABOR FORCE; DELAYS, CORRECTIVE ACTION TAKEN; AND RECOMMENDATIONS.
(Proposals should be forwarded under separate cover.) "LIST CHANGE ORDERS FOR \$50,000 AND OVER AUTHORIZED DURING REPORTING PERIOD, INDICATING
AMOUNT AND BRIEF DESCRIPTION OF WORK.

Contractor provided carpet, paint, cove base and wallcovering in approx. 2,564 USF as required for CD-ITA space.

25. INSPECTED BY

SIGNATURE

(b) (6)

DATE OF REPORT

10/17/2014

26. PAYMENT REQUEST (For repair contracts under \$100,000)

DIRECTOR OF REGIONAL DATA
AND FINANCIAL MANAGEMENT
APPROVED FOR PAYMENT

\$

OR

%

CONTRACTING OFFICER (Signature)

DATE

GENERAL SERVICES ADMINISTRATION

(See reverse for instructions concerning final payment)

GSA FORM 220 (1-66)

PUBLIC BUILDINGS SERVICE
INSPECTION REPORT ON WORK UNDER CONTRACT

1. D&C WORK ORDER NO.

2. LOCATION (Street, city, and State)

211 W. Fort Street, Suite 1317, Detroit, MI 48226

3. BUILDING

MI1984ZZ

4. CONTRACTOR'S NAME AND ADDRESS

211 Fort Washington Assoc.
211 W. Fort Street, Suite 1604, Detroit, MI 48226

6. CONTRACT FOR

☐ ALTERATIONS

☒ NEW CONSTRUCTION

7. PROJECT NO

12. CONTRACT PRICE TO DATE

\$

15. PERCENTAGE OF COMPLETION

b. NORMAL

13. LIQUIDATED
DAMAGES PER DAY

\$

16. A-E FIRM

17. CONSTRUCTION ENGINEER

18. GSA ENGINEER MAKING INSPECTION

Patrick Russell

19. TYPE OF INSPECTION

☐ PROGRESS ☒ FINAL ☐ POST
FINAL

20. DATE OF LAST
INSPECTION

21. DATE OF THIS
INSPECTION

10/02/2014

22. ADDITIONAL INSPECTIONS
RECOMMENDED

☐ YES ☒ NO

23. PAYMENT RECOMMENDED

\$ 32,499 OR %

24. STATE BELOW GENERAL CONDITION OF THE WORK; SUFFICIENCY OF LABOR FORCE; DELAYS, CORRECTIVE ACTION TAKEN; AND RECOMMENDATIONS.
(Proposals should be forwarded under separate cover.) "LIST CHANGE ORDERS FOR \$50,000 AND OVER AUTHORIZED DURING REPORTING PERIOD, INDICATING
AMOUNT AND BRIEF DESCRIPTION OF WORK.

Lessor has provided construction and labor services as required and outlined in GS-05B-17913 Lease Agreement #10.

I recommend payment in the amount of \$32,499.00

25. INSPECTED BY

SIGNATURE

(b) (6)

DATE OF REPORT

10/17/2014

26. PAYMENT REQUEST (For repair contracts under \$100,000)

OR

CONTRACTING OFFICER (Signature)

DATE

DIRECTOR OF REGIONAL DATA
AND FINANCIAL MANAGEMENT
APPROVED FOR PAYMENT

\$

%

GENERAL SERVICES ADMINISTRATION

(See reverse for instructions concerning final payment)

GSA FORM 220 (1-66)

